Notification of Intent to Graduate

This Notification of Intent to Graduate MUST be submitted by the following DEADLINES:

**FALL GRAD:** Two (2) weeks before the last class day of the prior summer term
**SPRING GRAD:** Two (2) weeks before the last class day of the prior fall term
**SUMMER GRAD:** Two (2) weeks before the last class day of the prior spring term

*NOTE:* failure to submit this form on time will delay your graduation

Except for courses in which you are currently enrolled. ALL DEGREE REQUIREMENTS (including thesis and dissertation manuscripts, graduate exams and defenses) MUST BE COMPLETED and RELATED DOCUMENTATION RECEIVED at UNM Graduate Studies Office BY THE FOLLOWING DATES:

- **Fall Grad:** 11/15
- **Spring Grad:** 4/15
- **Summer Grad:** 7/15

*NOTE:* Incomplete grades not resolved by the last day of the semester may postpone your graduation

_________________________________________  ______________________________
PRINTED Student Name                      Student UNM ID number

_________________________________________  ______________________________
Student UNM email                           Student phone number

My Program of Studies (MSME) / Application for Candidacy (PhD) has been submitted

_________________________________________
Date Submitted

I expect to complete all necessary degree requirements in time to graduate at the end of the:

_________________________ MS Plan I   MS Plan II   MS Plan III   MS (Managed Online Program)   PhD
Semester/Year (Please circle the degree and plan you are seeking)

**IF THE Semester/Year CHANGES a “REVISED” Notification of Intent to Graduate must be submitted.**

_________________________  ______________________________
Student Signature                      Director of ME Graduate Programs