NOTIFICATION OF INTENT TO GRADUATE

Note: Incomplete grades not resolved by the last day of the semester may postpone your graduation.

DATE: __________________________

TO: Coordinator, Mechanical Engineering Program Advisement

FROM: __________________________
       Printed Student Name

                               Student UNM ID Number

                               E-Mail

                               Phone Number

My Program of Studies (MSME) / Application for Candidacy (PhD) has been submitted:

____________________

Semester/Year

I expect to complete all necessary degree requirements in time to graduate at the end of the:

______________________

MS Plan I    MS Plan II    MS Plan III    PhD

Semester/Year

(Please also circle the degree and plan you are seeking.)

______________________

Approved:

______________________
Student Signature

______________________
Director of ME Graduate Programs

This Notification of Intent to Graduate must be submitted by the following DEADLINES:

FALL GRAD: Two weeks before the Last Class Day of the Prior Summer Term

SPRING GRAD: Two weeks before the Last Class Day of the Prior Fall Term

SUMMER GRAD: Two weeks before the Last Class Day of the Prior Spring Term

Except for courses in which you are currently enrolled, ALL DEGREE REQUIREMENTS (including thesis & dissertation manuscripts, graduate exams, and defenses) MUST BE COMPLETED and RELATED DOCUMENTATION RECEIVED AT UNM Office of Graduate Studies BY THE FOLLOWING DEADLINES:

FALL GRAD: 11/15    SPRING GRAD: 4/15    SUMMER GRAD: 7/15

Note: Failure to submit this form on time will delay your graduation.