Checklist for SHARED CREDIT PROGRAM Application Packet
for current ME undergraduate students

☐ I have enclosed a completely filled-out Shared Credit Program Application
☐ I have enclosed a most-recent and filled-out Mechanical Engineering Checklist
☐ I have enclosed a most-recent and filled-out LoboTrax Degree Audit
☐ I have completely filled out the MS Degree Worksheet
☐ I have included a recommendation letter (if my current GPA falls between 3.00 and 3.50)
☐ I have included an essay or personal statement (if my current GPA falls between 3.00 and 3.50)
☐ I have coordinated with my graduate Faculty Advisor on filling out the MS Degree Worksheet
  before listing their name on the application

Answer the following:

MSME Degree Plan (circle one): Plan I PlanII PlanIII

Student Name (first, middle initial and last): ______________________________________________

By signing below, I attest that I have (to the best of my knowledge and ability) filled out this application
packet correctly and completely

Student Signature and Date: __________________________________________________________

  Signature                                           Date
BSME/MSME Shared Credit Program - M.S. Degree Worksheet

Your name: _____________________________ Today’s date: _________________

For MSME course requirement, consult the ME Graduate Program webpage.

List shared-credit graduate courses (up to four, used as the BSME electives):

<table>
<thead>
<tr>
<th>Semester/Year</th>
<th>Course number</th>
<th>Course title</th>
<th>Graduate core course (check if yes)?</th>
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List other graduate courses you plan to take:

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<thead>
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<th>Semester/Year</th>
<th>Course number</th>
<th>Course title</th>
<th>Graduate core course (check if yes)?</th>
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<td>ME591</td>
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<td>Graduate Seminars (0 credit hour)</td>
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<tr>
<td>ME592</td>
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<td>Graduate Seminars (1 credit hour)</td>
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<tr>
<td>ME599</td>
<td>Master Thesis (3) – for Plan I only</td>
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<td>ME599</td>
<td>Master Thesis (3) – for Plan I only</td>
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<td>ME559</td>
<td>Design Project (3) – for Plan II only</td>
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</table>

Comments (if any):
Shared Credit Program Application
Application due dates are November and April

Name: __________________________________________ Date: ________________
UNM ID#: ___________________ Proposed BS graduation semester/year: ____________
BS Degree Program: ________________ Proposed MS Degree & Concentration: ____________
Degree GPA (including UNM core) after 4th semester, based on best attempt: ________________
Degree GPA after 5th semester (filled in by department advisor): _________________________
Name of faculty advisor who will supervise your MS degree work: _______________________
Are you planning one of the already-published shared degree programs? (check one) yes___ no____
If so which one? ________________________

****************************** Required attachments for all applicants ******************************
(Obtain these from the advisor(s) in your department(s) and have them help you fill these out.)

1. Copy of the BS curriculum checklist that your department uses with the shared courses indicated.

2. Attach a copy of the Masters worksheet used by your department indicating your proposed program of study, and indicating the shared courses.

If your degree GPA is 3.5 or higher and you are pursuing an MS in the same field as your BS, no further information is required.

Further required attachments for students with degree GPA between 3.0 and 3.5 pursuing an MS in same field as your BS; or, for all students, regardless of GPA, pursuing interdisciplinary BS/MS programs:

3. Letter of reference from faculty member in student's undergraduate department.

4. Confidential recommendation from undergrad staff advisor from student's department.

5. Personal statement from student indicating reasons for interest and suitability for shared credit program.

For students pursuing an interdisciplinary program only:

6. If planning an interdisciplinary degree, what undergraduate pre-requisite courses will you be required to take for your proposed graduate program? (This information will come from consulting with the grad advising staff in the department of the proposed MS degree.)
School of Engineering official use ONLY:

Approval:

BS Program Faculty Director
Name: ________________________________ Signature: ___________________________

Date: __________________________
Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

MS Program Faculty Director
Name: ________________________________ Signature: ___________________________

Date: __________________________
Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Associate Dean for Academic Affairs (For non-standard, interdisciplinary, or other programs not published on SoE or departmental websites only)

Name: ________________________________ Signature: ___________________________

Date: __________________________
Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________